



# ADMINISTRATIVE POLICY STATEMENT

## Michigan Health Link

Policy Name & Number	Date Effective
Claims Editing and Review-MI Health Link-AD-1403	06/01/2024
Policy Type	
<b>ADMINISTRATIVE</b>	

Administrative Policy Statement prepared by CareSource and its affiliates are derived from literature based on and supported by clinical guidelines, nationally recognized utilization and technology assessment guidelines, other medical management industry standards, and published MCO clinical policy guidelines. Medically necessary services include, but are not limited to, those health care services or supplies that are proper and necessary for the diagnosis or treatment of disease, illness, or injury and without which the patient can be expected to suffer prolonged, increased or new morbidity, impairment of function, dysfunction of a body organ or part, or significant pain and discomfort. These services meet the standards of good medical practice in the local area, are the lowest cost alternative, and are not provided mainly for the convenience of the member or provider. Medically necessary services also include those services defined in any Evidence of Coverage documents, Medical Policy Statements, Provider Manuals, Member Handbooks, and/or other policies and procedures.

Administrative Policy Statements prepared by CareSource and its affiliates do not ensure an authorization or payment of services. Please refer to the plan contract (often referred to as the Evidence of Coverage) for the service(s) referenced in the Administrative Policy Statement. If there is a conflict between the Administrative Policy Statement and the plan contract (i.e., Evidence of Coverage), then the plan contract (i.e., Evidence of Coverage) will be the controlling document used to make the determination.

According to the rules of Mental Health Parity Addiction Equity Act (MHPAEA), coverage for the diagnosis and treatment of a behavioral health disorder will not be subject to any limitations that are less favorable than the limitations that apply to medical conditions as covered under this policy.

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A. Subject

**Claims Editing and Review**

B. Background

All health care providers are expected to utilize the same standard coding sets and rules to codify the services provided during encounters with patients. This codification is used to bill insurance carriers for reimbursement, known as a 'claim.' In the codification process, there are rules that must be followed to appropriately codify the encounter into a claim, which is then sent to the insurance carrier for reimbursement.

All claims submitted to CareSource for reimbursement consideration are subject to claims editing. This ensures that appropriate coding sets are used, and rules are applied in billing by the provider. This also ensures that appropriate reimbursement is made to the provider for services rendered. This policy aims to outline the source of edits and rules CareSource utilizes for claims editing and review.

C. Definitions

NA

D. Policy

- I. To ensure appropriate and timely reimbursement for services rendered to members, CareSource utilizes automated claims editing to enforce appropriate coding and billing practices by providers when submitting claims.
  - A. Appropriate coding and billing of claims allows for the accurate adjudication and reimbursement for services rendered to a CareSource member.
  - B. All claims submitted to CareSource are subject to this editing.
  
- II. CareSource models edits and rules from the following sources:
  - A. Industry standard coding rules, manuals, guidelines, directives, and relevant state and federal regulations for claims editing.
  - B. Resources used to source these coding and billing standards include, but are not limited to, the following list:
    1. The Accredited Standards Committee (ASC) X12 - claim submission rules and edits applied to inbound electronic claims - [www.x12.org](http://www.x12.org)
    2. Workgroups for Electronic Data Interchange Strategic National Implementation Process (WEDI SNIP) – claim submission rules and edits applied to inbound electronic claims related to HIPAA compliant file exchanges
    3. Current Procedural Terminology (CPT) Manual from AMA (American Medical Association)
    4. Healthcare Common Procedure Coding System (HCPCS) – Level II coding guidelines
    5. UB Editor – Manual from the American Hospital Association (AHA) Coding directives

The ADMINISTRATIVE Policy Statement detailed above has received due consideration as defined in the ADMINISTRATIVE Policy Statement Policy and is approved.

6. International Classification of Diseases, Tenth Edition Clinical Modifications (ICD-10-CM) manual
7. Centers for Medicare and Medicaid Services (CMS) rules and notifications
  - a. CMS Billing rules and instructions ([www.cms.gov](http://www.cms.gov))
  - b. Medicare National Correct Coding Initiative (NCCI) Instructions/Manual
  - c. Medicaid NCCI Instructions/Manual
  - d. National Coverage Determination (NCD) & Local Coverage Determination (LCD) Bulletins
  - e. National Physician Fee Schedule (NPFS) instructions
8. Food and Drug Administration (FDA) guidelines ([www.fda.gov](http://www.fda.gov))
9. Centers for Disease Control and Prevention (CDC) guidelines ([www.cdc.gov](http://www.cdc.gov))
10. U.S. Preventive Services Task Force ([www.uspreventiveservicestaskforce.org](http://www.uspreventiveservicestaskforce.org))
11. Michigan Department of Insurance and Financial Services ([michigan.gov](http://michigan.gov))
12. State and nationally recognized medical associations and specialty experts including, but not limited to:
  - a. American College of Radiology
  - b. American Academy of Pediatrics
  - c. American Chiropractic Association
  - d. American College of Obstetricians and Gynecologists
13. CareSource's website ([www.caresource.com](http://www.caresource.com))
  - a. policies
  - b. provider manuals
  - c. provider notifications

III. CareSource strives to keep editing current with all industry changes as it occurs. As such, edits may be added, modified, or removed based on changes, clarifications, and new directives received from these resources and any other resources that may become applicable.

IV. CareSource sends providers the outcomes of the edits through the standard explanation of payment (EOP) process. Providers' EOPs indicate the outcomes by using industry standard Claim Adjustment Reason Code (CARC) and Remittance Advice Remark Code (RARC) coding systems. The provider can obtain additional information by reviewing CareSource's Provider Portal and/or the CareSource Provider Manual ([www.caresource.com](http://www.caresource.com)).

V. Providers may file a dispute and provide additional information to support a position for reconsideration of reimbursement. Instructions to file a dispute related to a denial or rejection of a claim can be found on CareSource's website. Please refer to the *Provider Manual* under "Claim Dispute Process."

## E. Conditions of Coverage

NA

The ADMINISTRATIVE Policy Statement detailed above has received due consideration as defined in the ADMINISTRATIVE Policy Statement Policy and is approved.

F. Related Policies/Rules  
 NA

G. Review/Revision History

<b>DATE</b>		<b>ACTION</b>
<b>Date Issued</b>	12/13/2023	New policy. Approved at Committee.
<b>Date Revised</b>	03/13/2024	Annual review. Approved at Committee.
<b>Date Effective</b>	06/01/2024	
<b>Date Archived</b>		

H. References  
 NA

The ADMINISTRATIVE Policy Statement detailed above has received due consideration as defined in the ADMINISTRATIVE Policy Statement Policy and is approved.