



**ITEMIZED BILL COVER SHEET**

**Instructions for completion:**

- Section 1 must be complete at the time of submission.
- The form should be typed rather than handwritten.
- Submit the cover sheet and itemized statement by secure email: [claimsiteitemizedbills@caresource.com](mailto:claimsiteitemizedbills@caresource.com) or by sending a fax to **937-396-3173** or toll free at **844-794-1579**.
- The size of the file is limited to 12MB. Large files should be sent in multiple emails. Please fill out Section 2 below accordingly. Please submit the coversheet with each email.

**Section 1 - REQUIRED**

<p><b><u>Line of Business*:</u></b> _____</p> <p><b>*Use the following as applicable:</b> Indiana / Kentucky / Ohio / West Virginia Medicaid/ Marketplace / Medicare Advantage / MyCare</p> <p><b><u>Patient Name:</u></b></p> <p>Last: _____ First: _____</p> <p><b><u>CareSource ID:</u></b></p> <p># _____</p> <p><b><u>Dates of service:</u></b></p> <p>From _____ Thru _____</p>
---

**Section 2 – OPTIONAL (as appropriate)**

<p><b><u>Will the itemized bill need to be split up into multiple emails due to size? :</u></b></p> <p><input type="checkbox"/> Yes    If yes, how many? : _____</p> <p><input type="checkbox"/> No</p>
---